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September 3, 1991

**Mr. Ed Rigsbee
1746 Calle Yucca
Thousand Oaks, CA 91360**

Dear Ed:

Just wanted to thank you again for your very informative and enjoyable presentation. Our group commented afterward that they especially appreciated your use of short exercises, discussion and humorous graphics to make your point.

As with any kind of management seminar, the number of repetitions of previous topics reinforces important points which we utilize once again to hone our general management skills. In these competitive times, topics like team building prove to be more important than ever to maintain our competitive edge.

Thank you for your assistance. I know that you will be hearing from us again to address other training needs.

Sincerely,

A handwritten signature in cursive script, appearing to read "Susan Pare-Pigozzi".

**Susan Pare-Pigozzi
General Manager**

SPP:sb